**Supplier Verification for Children’s Portable Cots**

**As a supplier of children’s portable cots you must complete this form and return it to us to verify the products to be supplied meet the requirements of Australia’s Mandatory Safety Standard.** **These products will not be accepted by us or offered for sale on our websites until you have provided this verification.**

**It is illegal to supply children’s portable cots that do not meet the requirements of Australia’s Mandatory Standard *– AS/NZS 2195:1999 Folding Cots - Safety requirements***as varied by Consumer Protection Notice No. 4 of 2008 (“**the Mandatory Standard”**).

**WARNING! The mandatory standard is based on the 1999 version of AS/NZS 2195. Test reports based on later versions of this standard (2010) are not acceptable at this time.**

**What products must comply?** The Mandatory Standard applies to cots that can be folded when not in use and playpens that have a floor.

By completing this form you are verifying that the products identified in this form comply with the Mandatory Standard.

|  |  |  |  |
| --- | --- | --- | --- |
| **Supplier:** | Name: | | |
| Business Registration Number: | | |
| Address: | | |
| Contact person: | | |
| Telephone: | | |
| Email: | | |
| **Product:** | Description: | | |
| Identifiers: | | |
| **Authority:** | Name: | Sign: | Date: / / |

**Supplier Verification for Children’s Portable Cots**

| **Supplier Verification** |  | **Tick if Complies** | |
| --- | --- | --- | --- |
| **Supplier verification –** Written confirmation from the supplier that the product complies with the Mandatory Standard. |  | YES □ |  |
| **Test report –** Test report obtained that meets the following requirements: |  |  |  |
| * provided by an independent testing facility that has accreditation for AS/NZS 2195:**1999** (accredited by NATA or from an overseas accrediting body recognised by NATA) |  | YES □ |  |
| * clearly and accurately identifies the exact product to be supplied |  | YES □ |  |
| * confirms the product meets all the applicable requirements of the Mandatory Standard |  | YES □ |  |
| **Visual checks** – A visual inspection of the product has been conducted that confirms the following: |  |  |  |
| * + - * + **Mattresses, padding and cushioning material**: |  |  |  |
| * sufficiently firm to stop forming to the contours of a child’s face |  | YES □ |  |
| * base provides a firm flat support for a mattress or incorporates a mattress |  | YES □ |  |
| * does not have inflating mattress or other inflating parts |  | YES □ |  |
| * + - * + **Depth of folding cot lower position:** |  |  |  |
| * **When no mattress is fitted**, the vertical distance from the top of the base to the top edge of the lowest side or end is more than 550 mm. |  | YES □ | NOT APPLY □ |
| * **When a mattress is fitted**, the vertical distance from the top of the mattress to the top edge of the lowest side or end must is more than 500 mm. |  | YES □ | NOT APPLY □ |
| * + - * + **Depth of folding cot upper position** - With or without a mattress fitted, the vertical distance from the upper base to the top of the lowest side or end is more than 250 mm |  | YES □ | NOT APPLY □ |
| * + - * + **Footholds -** There are no features within 500 mm above the mattress base that present a potential foothold that would allow a child to climb out |  | YES □ |  |

**Supplier Verification for Children’s Portable Cots**

| **Supplier Verification** |  | **Tick if Complies** | |
| --- | --- | --- | --- |
| * + - * + **Locking devices for folding mechanism:** |  | YES □ |  |
| * designed so that the cot does not collapse inadvertently |  | YES □ |  |
| * has a clearly distinct locked position |  | YES □ |  |
| * designed so that a child inside the cot cannot open or activate the mechanism |  | YES □ |  |
| * + - * + **Safety markings –** the following information is permanently, prominently and legibly marked on the inside so that users will see the marking when erecting the cot: |  |  |  |
| * instructions for assembly and locking procedures |  | YES □ |  |
| * a warning to check before each use that the cot is correctly assembled and that locking devices are fully engaged |  | YES □ |  |
| * either a warning to only use a mattress of specified dimensions or a warning to only use the mattress supplied with the product—both are allowed |  | YES □ |  |
| * a warning not to add an extra mattress as this may cause suffocation |  | YES □ |  |