**Supplier Verification for Corded Internal Window Coverings**

**As a supplier of “Corded Internal Window Coverings (CIWC)” you must complete this form and return it to us to verify the products to be supplied meet the requirements of Australia’s Mandatory Safety Standard. These products will not be accepted by us or offered for sale on our websites until you have provided this verification.**

**It is illegal to supply “Corded Internal Window Coverings (CIWC)” that do not comply with Australia’s mandatory standard *–****Trade Practices (Consumer Product Safety Standard — Corded Internal Window Coverings) Regulations 2010***(“the Mandatory Standard”).**

By completing this form you are verifying that the products identified in this form comply with the Mandatory Standard.

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| **What products must comply?** The Mandatory Standard covers a window covering, such as a **curtain or blind,** or fittings used with a window covering, such as a **traverse rod or track**, that can be used inside has a **cord** (i.e. a rope, strap, string, chain, line or wire used to manipulate a window covering).  |

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| --- | --- |
| **Supplier:** | Name: |
| Business Registration Number: |
| Address: |
| Contact person: |
| Telephone: |
| Email: |
| **Product:** | Description:  |
| Identifiers: |
| **Authority:** | Name: | Sign: | Date: / / |

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|  **Supplier Verification:**  |  | **Tick if Complies** |
| --- | --- | --- |
| **Complies with Mandatory Standard –** Confirmation that the product complies with the Mandatory Standard.  |  | □ YES |
| **Warning on packaging** – A visual inspection of the product has been conducted that confirms the following warning is marked on the packaging (must be word for word): * + - * + WARNING: CURTAIN AND BLIND CORDS HAVE CAUSED THE DEATH OF YOUNG CHILDREN AND MUST BE INSTALLED SO THAT THEY ARE NOT A STRANGULATION HAZARD. FOLLOW THE INSTALLATION INSTRUCTIONS.
 |  | □ YES |
| * + - * + Above warning is red upper case letters at least 5 mm high on a white background
 |  | □ YES |
| **Warning attached to cord** – A visual inspection of the product has been conducted that confirms the following warning is attached to the cord (must be word for word): * + - * + **WARNING: Young children have died by wrapping loose curtain and blind cords or chains around their necks. Secure cords or chains with cord guides or keep them out of reach by winding them around a cleat. Move cots and furniture away from window covering cords or chains. Do not remove this label.**
 |  | □ YES |
| * + - * + The word ‘WARNING’ is upper case letters at least 5 mm high and other words are lower case letters at least 1.5 mm high
 |  | □ YES |
| **Installation instructions** – A visual inspection of the product has been conducted that confirms installation instructions are supplied with the product that contains the following information:* + - * + To avoid creating a possible strangulation hazard for children, the corded internal window covering must be installed in such a way that a loose cord cannot form a loop 220mm or longer at a height of less than 1600mm above floor level.
				+ [For pencil pleat products - After pulling the cords and tying the cord YOU MUST cut the excess cord and dispose of it appropriately.]
				+ In order to install the product to avoid creating a possible strangulation hazard for children:
* A cord guide may be installed lower than 1600mm above floor level if the cord is sufficiently secured or tensioned to prevent a loop 220mm or longer from being formed;
* If a cord guide is installed lower than 1600mm above floor level it must be designed to prevent a child from being able to remove the cord; and
* If a cleat is used to secure the cord it must be at least 1600mm above floor level because a child is capable of unwinding a cord from a cleat.
	+ - * + Specify which cord safety device (cleat or cord guide) and the other components you have supplied with the product that are necessary to install the corded internal window covering.
				+ Practical suggestions on how to install the corded internal window covering so that it is installed in such a way that a loose cord cannot form a loop 220mm or longer at a height of less than 1600 mm above floor level including information on how to install the cord safety device.
 |  | □ YES |

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| **Requirement** |  | **Tick if Complies** |
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| **Cord safety device** **–** A cord safety device (cleat or cord guide) and the fasteners for the device is suppliedwith the product at the point of sale and is the same as those identified in the installation instructions. Note: A cord safety device (cleat or cord guide) is NOT REQUIRED for pencil pleat products. But ONLY if the installation instructions meet the requirements referred to above (especially the statement - “After pulling the cords and tying the cord YOU MUST cut the excess cord and dispose of it appropriately”).

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| **Cleat** |  | **Cord Guide** |
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 |  | □ YES |
| **Test report for cord guide –** A test report has been obtained from an independent facility for the **cord guide** (if supplied) that meets the following requirements:* + - * + the cord guide and the fasteners to be used with that device are clearly identified;
				+ the surfaces on which the cord guide and fasteners were tested are identified; and
				+ the installation instructions are identified in the test report; and
				+ the test report confirms that the cord guide remained firmly attached to a wall or other structure specified in the installation instructions when subjected to a tension force of 70 N applied in any direction for 10 seconds.
 |  | □ YES □ NOT APPLY  |